

# Keystone College



## **2024-2025 Graduate Catalog Addendum**

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One College Green  
La Plume, PA 18440  
(570) 945-8000  
1-877-4COLLEGE  
admissions@keystone.edu  
www.keystone.edu

In March 2025, an addendum was published to the 2024-2025 Graduate Catalog. The addendum includes an update to the Accreditation and Memberships and Satisfactory Academic Progress section and should be used in conjunction with the 2024-2025 Graduate Catalog. Any questions concerning the catalog addendum should be directed to the Registrar's Office at [registrar@keystone.edu](mailto:registrar@keystone.edu).

## Page 1

### Keystone College Accreditation and Memberships

Keystone College is an accredited institution and a member of the Middle States Commission on Higher Education (MSCHE) <https://www.msche.org/>. Keystone College's current accreditation status is Non-Compliance Show Cause. The Commission's most recent action on the institution's accreditation status, taken on February 27, 2025, was to issue show cause.

MSCHE is recognized by the U.S. Secretary of Education to conduct accreditation and pre-accreditation activities for institutions of higher education including distance, correspondence education, and direct assessment programs offered at those institutions. The Commission's geographic area of accrediting activities is throughout the United States.

The Commission makes available the opportunity to submit third party comments regarding an institution's compliance with its standards for accreditation, policies and procedures, and applicable federal regulatory requirements using its Complaints and Third-Party Form found on its website at [Complaints and Third-Party Comments - Middle States Commission on Higher Education \(msche.org\)](#).

Keystone College is authorized to grant degrees by the Commonwealth of Pennsylvania. Information regarding the Pennsylvania Department of Education's (PDE) complaint procedure for postsecondary institutions is available on the PDE website [College and Career Education \(pa.gov\)](#).

Keystone College is also approved for veterans' benefits.

The Department of Business, Management, and Technology at Keystone College has received specialized accreditation for its business programs through the International Accreditation Council for Business Education (IACBE), 11960 Quivira Rd, Suite 300, Overland Park, KS 66213 USA (<https://iacbe.org/>)

3/6/2025

## Pages 10-11

### SATISFACTORY ACADEMIC PROGRESS (FINANCIAL AID)

#### Satisfactory Academic Progress Requirements

Federal regulations require that educational institutions measure students' progress toward a declared educational objective, both quantitatively and qualitatively. In

accordance with these requirements, Keystone College has established the following standards to measure a student's academic progress for financial aid. These standards will be applied uniformly to all students when determining their eligibility for Federal and/or Keystone College funding regardless of whether the student previously received these funds. Should a student fail to meet any of these requirements they are deemed ineligible to receive Federal and/or Keystone College funding until the deficiency is resolved by the student.

#### Satisfactory Progress for Financial Aid (SAP)

Satisfactory Academic Progress is defined as a measure of both qualitative and quantitative levels of a student's grade performance. Students who have not met the requirements are not eligible for federal and/or Keystone College funding until the credit deficiency is resolved. For the qualitative measurement a student must meet the following minimum cumulative grade point average (CGPA) requirements: For all credits attempted: CGPA of 3.0 with a completion rate of 3/4 (75.000%)\* \*All graduate transfer students will be treated as new students for the purpose of this policy. For the quantitative measurement a student must demonstrate they are progressing towards completion of their program within a defined time frame. In order to meet this, a student must complete no less than 3/4 of the credits attempted. This calculation is cumulative and is based on all credits attempted and earned. Credits transferred into Keystone College are considered as attempted and earned for this purpose.

#### Maximum Semesters of Aid Eligibility

Students may not exceed 1.5 times the allotted amount of credits required for the conferral of a degree. Example: 30 graduate credits required for the degree program x 1.5 = 45. In this example no federal aid may be used to earn this degree after 45 credits have been attempted.

#### Procedure for Checking Satisfactory Academic Progress for Financial Aid

At the end of each semester, aid recipients are reviewed to determine if they have met the minimum credit requirements as well as earned the appropriate CGPA. If they have not, a letter is sent to each student informing him or her that s/he is on financial aid warning and is eligible for continued Federal funding throughout the following constitutive term. If the student again does not make progress, s/ he is NOT eligible for Federal funding. Should progress not be met after a semester of warning the student may appeal to the Director of Financial Aid via email at [financialaid@keystone.edu](mailto:financialaid@keystone.edu). If the appeal is approved the student will be presented with an academic plan. If s/he has satisfied the requirements of the academic plan, s/he is considered to be making progress and the progress is then checked per semester moving forward.