



Request to Enroll in Credit Overload

This form is to be used to request to enroll in more than 18 credits for any term. The completed form should be submitted to the Registrar's Office no later than the last day to add a course for the term.

To be completed by student:

Student Name: _____ ID: _____

Major: _____ Advisor: _____

Total number of credits requested for term (after addition of course below): _____ GPA: _____

Semester/Year: Fall _____ Spring _____

Reason for Overload: _____

If approved, course to be added: _____

I understand that registering for more than 18 credits will result in additional tuition charges as stated in the College Catalog.

Student Signature: _____ Date: _____

To be completed by Adviser: Approve Disapprove

Reason(s): _____

Adviser's Signature: _____ Date: _____

Committee Decision: Approve Deny Resubmit

Comments: _____

Registrar's Signature: _____ Date: _____

Registrar's Office ■ One College Green ■ P.O. Box 50 ■ La Plume, PA 18440-0200 ■ (570) 945-8224 ■ registrar@keystone.edu

Keystone College is committed to providing equal educational and employment opportunities without regard to an individual's sex, race, religion, national or ethnic origin, pregnancy, age, marital status, sexual orientation, disability, or status as a veteran. Keystone College's commitment is to provide an environment where all students and employees can work and study free from discrimination including sexual harassment, sexual violence and sexual assault. The College policy is in accordance with state and federal laws and executive orders including but not limited to: Title VI, VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and the Americans with Disabilities Act of 1990. Visit www.keystone.edu/title-ix for additional information.