

Student Account Financial Aid Transfer to KeyKard

- The KeyKard is the same card as your student ID card.
- Funds on the KeyKard may be used in the College Green Eatery & Market, Steak N Shake, Miller Library, and the student restaurant.
- Signing this form acknowledges there is a responsibility to pay any charges or adjustments made after a refund is given.
- Funds that are transferred remain on the KeyKard unless a refund is requested by the student.
- Funds are available immediately for use once transferred.

Please complete the following questions and write down the amount of money you would like to transfer below:

NAME: _____

DATE: _____

STUDENT ID: _____

TRANSFER AMOUNT: \$ _____

A maximum amount of \$800 will be transferred to the KeyKard per semester

In signing below, I acknowledge the terms and conditions of the College's KeyKard fund transfer policy. I understand that I am responsible for any unpaid balance on my student account.

SIGNATURE: _____

If you have any questions, please contact Student Business Services at **(570) 945-8374**, Monday through Friday between 8 a.m. and 5 p.m. ET or e-mail **studentcentral@keystone.edu**.