



## **Spring Undergraduate Research and Creativity Celebration**

### **Poster Requirements**

**All poster submissions must meet the following requirements:**

1. Posters should be 36” tall and 48” wide and printed on high quality poster paper.
2. Posters should be generated using a PowerPoint poster template. A variety of templates can be located by searching Google – PowerPoint Poster Templates. Examples can be found at:  
[http://www.posterpresentations.com/html/free\\_poster\\_templates.html?gclid=COy\\_qsSFxKQCFUmA5QodIhUIjA](http://www.posterpresentations.com/html/free_poster_templates.html?gclid=COy_qsSFxKQCFUmA5QodIhUIjA) or  
<http://www.genigraphics.com/templates/default.asp>
3. The Keystone College Logo must be in the top left-hand corner of the poster.
4. Poster font should be large enough to read from 3 feet away and a true text font type like Times New Roman or Ariel.
5. Figures and Tables should be labeled appropriately and be large enough to read from 3 feet away.
6. Photos may not print well. Usually, lighter colored or bright photos print better than darker photos do.

All posters should be checked for errors prior to submission for printing. Posters will be printed as submitted. If a poster needs to be reprinted due to a typographical or set-up error, you will be charged for the second printing.

**Printing Costs:**

Full Color with Photos:	\$25.00 per printing*
Full Color with no Photos:	\$20.00 per printing*
Black and White:	\$15.00 per printing

\* Tables and graphs are not considered photos.

Submissions should be sent *electronically* to [vicki.stanavitch@keystone.edu](mailto:vicki.stanavitch@keystone.edu). Posters will not be printed without payment. Payments can be made at the Office of Undergraduate Research in Kemmerer Hall, room 107. Please bring exact change or checks may be made out to the Office of Undergraduate Research.