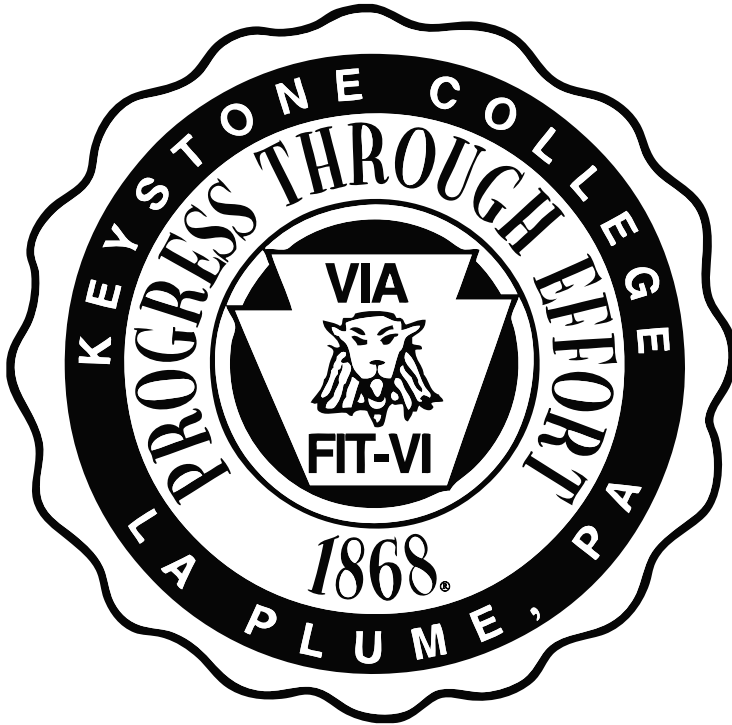


# Keystone College



## 2013-2015 Catalog Addendum

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admissions@keystone.edu  
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In 2014, an addendum was published in lieu of a full catalog. The addendum includes changes in policies and curriculum that go into effect at the beginning of the fall 2014 semester, and should be used in conjunction with the 2013-2015 catalog. Any questions concerning the catalog addendum should be directed to the Registrar's Office at [registrar@keystone.edu](mailto:registrar@keystone.edu).

### **Right to Revise**

The provisions of this catalog are not to be regarded as an irrevocable contract between the students and the College. This catalog attempts to present information about the College for academic years 2013–2015 as accurately and completely as possible. However, for educational or financial reasons, the College reserves its right to change at any time any of the provisions, statements, policies, curricula, procedures, regulations or fees found in this catalog. Such changes will be duly published in the next print version of the catalog available at [www.keystone.edu/academics/catalog](http://www.keystone.edu/academics/catalog). Students, faculty and staff of the College are responsible for all information and deadlines contained in this catalog.

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## **FINANCIAL INFORMATION**

### **Withdrawals, Refunds, and Credits**

Withdrawing from or dropping a course may adversely affect a student's financial aid eligibility. All students should speak with a member of the Financial Assistance and Planning Office prior to withdrawing from or dropping a course.

A student seeking to withdraw from the College during a semester must schedule an appointment with the Director of the Student Success Center to complete an exit interview and begin the withdrawal process. Merely notifying an instructor or academic adviser is not sufficient. The date of the interview with the Director of the Student Success Center or the initial contact with the Director of the Student Success Center where the decision to withdraw is communicated and documented is the official date of withdrawal. Once a withdrawal is processed, tuition refunds will be made as outlined in on pg. 6 of the catalog addendum.

A student who requests a withdrawal from the College after the last date to withdraw from classes must obtain the approval of the Provost. Once that approval is received, the withdrawal will be processed.

Additional information regarding withdrawing from courses or the College is found in the 2013-2015 College Catalog, p. 19 and 54.

## **ACADEMIC PROCEDURES**

### **General Requirements**

The graduation requirements of Keystone, as published in the catalog in effect at the time of the student's initial enrollment, are those which must be met for completion of an undergraduate degree program, including any minors or double majors declared. Students may request to follow the course requirements outlined in the most recent catalog. This request must be submitted in writing to the Office of the Registrar. The graduation requirements of the selected catalog will apply to all majors, minors, and/or concentrations chosen. Students may not follow requirements from different catalogs.

### **Schedule Changes (Adding and Dropping Courses)**

A student may add a course after the term begins during the first week of the class. Students must attend the first scheduled class after adding a course, or they may lose the right to be enrolled in the course.

A student may drop a course, but only prior to the completion of the first two weeks of the term (this time period is adjusted for shorter terms). A student may withdraw from a course (with a "W") prior to the completion of the withdrawal period. A course cannot be dropped after the first two-thirds of the term unless special permission is granted by the Provost; this permission will be granted only in extraordinary circumstances. Some courses; however, cannot be dropped at any time unless special permission is given by the Provost; this permission will only be granted in extraordinary circumstances. The courses that cannot be dropped are The First-Year Seminar (FYS 1110), Critical and Analytical Reading (ENGL 0050), and College Writing I (ENGL 1110).

Students receiving financial assistance, including loans, should consult the Office of Financial Assistance and Planning prior to dropping courses.

For the "drop" to be official, students must submit to the Registrar the appropriate official form for dropping a course with the signature of their academic adviser.

The date that the student officially notifies the Registrar's Office of his/her intent to drop/withdraw from a course is the official drop/withdraw date.

If a course is dropped during the first two weeks of the term (this time period is adjusted for shorter terms), the course is not recorded on the student's official Keystone transcript. If a course is dropped during the withdrawal period, a grade of "W" is recorded on the student's official transcript. A "W" does not have any impact on the student's grade point average.

## **ACADEMIC DEFINITIONS**

### **Academic Year**

At Keystone College, the academic year begins with the first day of the fall term and concludes on the last day of the summer term.

### **Matriculated Student**

A matriculated student is one who has satisfied all admission requirements for a degree program and is taking courses leading to a degree.

### **Course Level/Course Number**

All courses have a four-digit course number which begins with 0, 1, 2, 3, or 4 (ex. HIST 1130 and ACCT 2120). Courses which have numbers that begin with 0 are developmental courses. Courses which have numbers that begin with a 1 are 1000-level courses, and courses that begin with a 2 are 2000-level courses, etc.

A student taking developmental courses earns credit during the semester for financial aid and billing purposes, but those credits are not college-level work and do not count toward meeting the minimum credits required for degree completion.

Additional information regarding course level/course number can be found in the 2013-2015 College Catalog on p. 44.

### **Definition of Credit Hour**

In accordance with federal policy, Keystone College defines a credit hour as an amount of work represented in the achievement of the intended learning outcomes and verified by evidence of student achievement that reasonably approximates:

1. One hour (50 minutes) of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately 14 weeks for one semester, or the equivalent. Courses with fewer than 42 credit hours of instructional time must add instructional hours to make them equivalent to the number of hours in a traditional 3-credit, 42 credit hour course.
2. At least an equivalent amount of work as required in paragraph (1) for other academic activities as established by the institution, including laboratory work, internships, field observations, studio work, and other academic work leading to the award of credit hours. Laboratories, internships, and field observations vary by program in terms of the number of hours required, but in general are 2-3 hours/week per credit.

For courses with non-traditional formats, e.g. accelerated, Weekend, online or hybrid, students are required to spend the equivalent amount of total time per credit hour as spent in traditional courses.

However, the mix of time spent in direct instruction and time spent on assignments and other work, per week, will vary.

### Hybrid Course

A hybrid course combines the traditional face to face classroom instruction (no less than 55%) with on-line computer based learning (not more than 45%). Students will participate in both the face to face and virtual classrooms to complete course work.

### Graduation Honors

An undergraduate degree-seeking student will earn graduation honors by meeting all of the following criteria:

1. Achieving the required cumulative grade point average (GPA) at the time of graduation
  - a. Summa Cum Laude 3.900-4.00
  - b. Magna Cum Laude 3.700-3.899
  - c. Cum Laude 3.500-3.699
2. Having no more than one-fifth of the total credits earned at Keystone used toward meeting graduation requirements in pass/fail courses.

### Term Honors

An undergraduate, degree-seeking student will earn term honors by meeting all of the following criteria:

1. Achieving the required semester grade point average (GPA) for the semester:
  - a. President's List 4.00
  - b. Dean's List 3.70-3.99
  - c. Honors List 3.50-3.69
2. Earning a grade of "C" or higher in all courses completed during the semester.
3. Completing a minimum of 12 credits with no incomplete grades in non-repeated courses during the semester. Students who repeat a course during the semester are not eligible for term honors. Because "P" grades are not used in calculating averages, pass/fail credits can not count in meeting the 12-credit minimum.

## FERPA POLICY STATEMENT

### Waivers

No one other than the student is granted access to the student's educational record unless the student has provided that permission through our on-line student portal, MyKC. All students have access to the FERPA Permissions portal in MyKC and can grant on-line access to their educational record to any individual they so designate by completing the process. Persons designated by the student are able to view the educational record electronically, however, this access does not provide the ability for the designee to act on the student's behalf. Students may revoke this permission through MyKC at any time. Providing and revoking access is not immediate as the process, while completed electronically, does require manual processing. Permission to view a student's educational record expires when the student is no longer enrolled at the College.

## DONOR SUPPORTED SCHOLARSHIPS

Endowed and annual scholarships are funds that benefactors provide to Keystone College to award to students in accordance with the criteria established for each scholarship. The Financial Assistance and Planning Office awards most of these scholarships; however, some do require a separate application. All students who receive a donor-supported scholarship are asked to attend the College's annual scholarship luncheon, as well as respond to the benefactors through the Office of Institutional Advancement and receive instructions on doing so.

In addition to the Endowed and Annual Donor-Supported Scholarships listed in the 2013-2015 College Catalog, the following are also available:

Jonathan Lees Davis '80 Scholarship  
Harold and Frieda Miller Scholarship  
Swartley Family Scholarship  
Kay Zeidler White and Laurie White Gumula '84 Scholarship

For more information, including descriptions of donor-supported endowed scholarships, please visit [http://www.keystone.edu/tuition\\_aid/scholarships/outsidescholarships.dot](http://www.keystone.edu/tuition_aid/scholarships/outsidescholarships.dot) and [www.keystone.edu/tuition\\_aid/scholarships](http://www.keystone.edu/tuition_aid/scholarships)

## TUITION AND FEES

The full-time tuition rate covers 12-20.5 credits. Effective fall 2016, the full-time tuition rate will cover 12-18 credits.

### Full-Time Students - Commuter (per semester)

Full Time Comprehensive Tuition: \$10,500 per semester

Comprehensive College Fee: \$450

New Student Orientation Fee: \$150 (charged once during first semester of attendance)

Registration Fee: \$350 (charged once during first semester of attendance)

Parking Fee: \$50

Overload Fee: \$425 per credit for credits taken in excess of the full-time tuition range per semester.

### Full Time Students - Resident Students (per semester)

Full Time Comprehensive Tuition: \$10,500 per semester

Comprehensive College Fee: \$450

New Student Orientation Fee: \$150 (charged once during first semester of attendance)

Registration Fee: \$350 (charged once during first semester of attendance)

Parking Fee: \$50 per semester

Double Room Charge: \$2,475 per semester

Board Charges: \$2,475 per semester (reflects full-board plan; other plans may be available for non-freshmen resident students.)

Overload Fee: \$425 per credit for credits taken in excess of the full-time tuition range per semester.

### Part-Time Charges

Part-time Tuition: \$425

Comprehensive College Fee Part-Time (6-11.5 credits): \$275

Comprehensive College Fee Part-Time (.5-5.5 credits): \$100

### Miscellaneous Fees

Administrative Withdrawal Fee: \$50

Change of Schedule Fee: \$10

Course Audit: \$225 per credit

Credit by Assessment: \$75 per course

Transcript: \$5

Late Registration Fee: \$25

Graduation Fee: \$200

The Trustees of the College reserve the right to change fees whenever such action is deemed advisable. Every effort will be made to notify students and parents well in advance of any major changes in cost.

## REFUND POLICY

### **Complete Withdrawal (Withdrawal from all Enrolled Credits/Courses)**

If a student completes the official withdrawal process before the first day of classes for the payment period, Keystone College will refund 100% of all tuition, lab fee(s), activities fee, health fee, technology fee, and room and board charges. Keystone College will return all respective Title IV awarded monies, in full, to the appropriate program accounts.

When a student withdraws on or after the first day of classes, Keystone College will refund the difference between any amount paid toward tuition and board charges (which includes financial aid payments) and the amount of charges retained on the student's account for the period of the student's attendance. The charges retained on the student's account are in accordance with the return of Title IV Refunds Policy, as directed by federal regulations.

A student who withdraws on or before the 60% point of time in the period of enrollment, for which the student has been charged, is only eligible to receive the amount of Title IV Federal Aid earned during his or her actual enrollment. Keystone College must, per federal regulations, calculate a refund of Title IV Federal Aid to be returned under the federal refund calculation. Refunds of tuition and board, if applicable, for students as a result of an official withdrawal will be made according to the appropriate tuition refund schedule. These schedules are listed further in this section.

The room charge is not refundable due to a withdrawal; however, board is prorated as of the end of the calendar week of withdrawal. Institutional fees are not refunded. An unofficial withdrawal will be calculated at a maximum refund of 50%.

The date used to calculate the refund is the official withdrawal date as determined by Keystone College. Backdating withdrawal dates is not permissible.

### **Tuition Refund Schedules - Complete Withdrawals Traditional Fall and Spring Semesters**

Segment of Semester	Refund
Prior to the start of classes	100%
Up to the end of the first week	90%
Up to the end of the second week	75%
Up to the end of the third week	60%
Up to the end of the fourth week	45%
Up to the end of the fifth week	25%
Beyond the fifth week	No Refund

## Weekender Trimesters - Complete Withdrawals

Segment of Trimester	Refund
Start of Weekender #1 to start of Weekender #2	75%
Start of Weekender #2 to start of Weekender #3	50%
After the start of Weekender #3	No Refund

## Summer Sessions - Complete Withdrawals

Segment of Session	Refund
Up to the end of the first week	50%
Beyond the first week	No Refund

Additional info regarding refunds can be found on p. 20 of 2013-2015 Keystone College Catalog.

## Partial Withdrawal/Status Change (Withdrawal from currently enrolled credits/courses while remaining enrolled)

After the last day to drop classes from a term without notation:

- No charge reduction is granted to a student who withdraws from one or more courses but remains registered in at least one course; and
- No status adjustment is made from full-time to part-time with regard to charges and financial aid, with exception given to the federal Pell grant.

## Complete and Partial Withdrawal/Status Change

The Title IV portion of the refund will be distributed to the Title IV programs, up to the full amount received from each program for the enrollment period in question. Title IV funds are returned to the appropriate accounts in the following order:

1. Direct Unsubsidized Loan
2. Direct Subsidized Loan
3. Perkins Loan
4. Direct Plus Loan
5. Federal Pell Grant
6. Academic Competitiveness Grant (ACG)
7. National SMART Grant
8. FSEOG
9. Other Title IV Programs

Written examples of the applications of these refund policies are available, upon request, from the Financial Assistance and Planning Office.

## Course Fee Changes

ART 2145 - Fundamentals of Ceramics	\$150
ART 3135 - Graphic Design II	\$100
BIOL 1069 - Field Biology: Apples, Bees, Cider & Damn Good Honey	\$50
BUSN 3130 - Workplace Environments	\$25
HOSP 2130 - Event Planning	\$25
MATH 2115 - Statistics	\$0
MATH 3110 - Communications in Mathematics	\$50
PSYC 2225 - Orientation to the Psychology Major	\$25
SOSC 4910 - Research Analysis	\$50

## Education Fees

### Field Experience Fees

All Education field experiences are supervised by Education faculty. Since there is no credit assigned to field experiences and hence no tuition payment for such placements, students are required to pay a \$175 field experience fee per semester that covers all costs associated with creating, supervising and assessing field experiences.

### Lab Fee

Education students are also required to pay a semester fee for curriculum lab usage as follows:

0-5.99 credits	\$40
6-11.99 credits	\$55
12 or more credits	\$70

### Student Teaching Placement

\$250 fee per student teaching placement.

## Weekender Majors

The Bachelor of Arts in Communication Arts and Humanities is no longer offered in the Weekender format.

## General Education Courses

•SRM 1014 Special Topics: Outdoor Rock Climbing I and SRM 1024 Rock Climbing II are health/wellness electives.

## Institutional Student Learning Outcomes

- ART 4810 Professional Practices is a service learning course.
- BIOL 1001 Newsworthy Topics is an environmental sustainability course.
- COMM 2165 Health Communication is a diversity and writing intensive course.
- COMM 4810 Capstone I is a writing intensive course.
- CJ 3300 Professional Ethics is no longer a writing intensive course.
- ENVT 2120 Environmental Ethics is a diversity course.
- ENVT 3105 Soils Science is an environmental sustainability course.
- GEOL 2115 Earth Systems History satisfies the environmental sustainability and global perspectives.
- HIST 3125 Womens History in America is a diversity course.
- IT 4245 Business Programming IV/Senior Seminar is a self directed and independent learning course.
- LEAD 1110 Foundations of Leadership is no longer a service learning course.
- PHSC 1145 Global Change is a global perspective course.
- PSYC 3185 Applications of Social Psychology is a service learning course.

## Baccalaureate Degree Programs Updates

### Accounting

- IT 3110 is no longer required as a curriculum requirement.

### Biological Science Natural Science - General Biology Concentration

- Students are required to take BIOL 3150 - Virology or BIOL 3160 - Immunology.

### Biological Science Natural Science - Physical Therapy Concentration

- Students are required to take BIOL 3150 - Virology or BIOL 3160 - Immunology.

### Business

- Students who have successfully completed CULN 2710 are exempt from BUSN 4710.
- Students are now required to take BUSN 2570 - Special Topics in Business: Career Preparation. Students who have previously taken another Special Topics course are exempt from this requirement.
- Students are now required to take BUSN 4135 - Business Research Methods.

### Communication Arts and Humanities

- ART 2163 - Digital Photography has been added as curricular elective choice.
- ART 3125 - Color Photography has been added as an advanced curricular elective choice.
- Students may now choose any technology elective to satisfy the General Education requirement. IT

1115 PC Office Applications or ART 1145 Electronic Media in the Arts are no longer required.

### Criminal Justice

- Associate Professor Stacey Wyland is the curriculum coordinator.

### Early Childhood Education: Special Education

- Students may now take EDUC 4720 - Student Teaching in Early Childhood Education (Pre K-2) or EDUC 4725 - Student Teaching in Early Childhood Education (2-4).

### Environmental Resource Management

- Students are now required to take ENVT 4910 - Seminar in Research II instead of ENVT 4910 - Watershed Resource Management (title change only).
- Students are no longer required to take ENVT 4715 - Environmental Internship (six credits). Students may choose to take ENVT 4715 to fulfill up to six credits of curricular elective requirements.

### Geology

- Students are no longer required to take ENVT 4715 - Environmental Internship (six credits). Students may choose to take ENVT 4715 to fulfill up to six credits of curricular elective requirements.
- Students are now required to take ENVT/GEOL 4710 - Internship Preparation as a curricular requirement.
- Students are now required to take ENVT 2120 - Environmental Ethics as a curricular requirement.

### Information Technology

- Students are now required to take BUSN 3300 - Business Ethics instead of IT 3300 - Information Technology Ethics.
- Students are now required to take ECON 2110 - Principles of Economics I and ECON 2115 - Principles of Economics II.
- Students may take COMM 3023 - Digital Media as an IT elective.
- Students are now required to take IT 4245 - Business Programming IV/Senior Seminar instead of IT 4910 - Current Topics in Information Technology.

### Organizational Leadership (BS)

- This degree is no longer offered.

### Psychology

- The psychology degree is now a bachelor of science degree
- PSYC 3180 - Child and Adolescent Psychopathology has been added as a curricular elective choice

### Middle Level Education: Social Studies

- Students are now required to take EDUC 4735 - Student Teaching at the Middle Level Grades 4-6 instead of EDUC 4730 - Student Teaching at the Intermediate Level

### Social Sciences

- Students may now choose to minor in History.
- HIST 3125/POSC 3135 - Women's History in America has been added as a curricular elective choice

•PSYC 2190 - Child Development I and PSYC 2195 - Child Development II have been added as social science foundation courses.

### **Teaching: Art Education (K-12)**

- Students are now required to take GEOG 3110 - Cultural Geography.
- Students are no longer required to take PHSC 1140 - Energy and the Environment, PHSC 1145 - Global Change, or BIOL 1120 - Environmental Science.

### **Teaching: Dual Social Studies/Special Education (7-12)**

- Students are now required to take EDUC 4755 - Student Teaching Special Education (7-12) instead of EDUC 4710 - Student Teaching Special Education (Pre K-8).
- Students may now take EDUC 4740 - Student Teaching at the Middle level (Grades 7-8) or EDUC 4745 - Student Teaching at the Secondary Level.
- Students are now required to take a 2000-level science. GEOL 2115 - Earth Systems History is recommended.

### **Teaching: Mathematics Education (7-12)**

- Students are now required to take EDUC 4740 - Student Teaching at the Middle Level (Grades 7-8) instead of EDUC 4730 - Student Teaching at the Intermediate Level.
- Students are no longer required to take PHSC 1140 - Energy and the Environment, PHSC 1145 - Global Change, BIOL 1120 - Environmental Science, PHYS 2110 - General Physics I, or PHYS 2125 - General Physics II.

### **Teaching: Social Studies Education (7-12)**

- Students are now required to take EDUC 4740 - Student Teaching at the Middle Level (grades 7-8) instead of EDUC 4730 - Student Teaching at the Intermediate Level.
- Students are no longer required to take PHSC 1140 - Energy and the Environment, or PHSC 1145 - Global Change, or BIOL 1120 - Environmental Science

### **Visual Art**

- Students are now required to take one less fundamental studio elective.
- The Printmaking concentration is renamed to Print Media.
- The Painting concentration is renamed to Painting and Drawing.

## **New Baccalaureate Degree Programs**

### **Studio Art: Ceramics Bachelor of Fine Arts Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Ceramics is a professional degree intended to prepare art students for specialized careers in the field of ceramics. Students will exhibit a high level of understanding of clay forming processes through projects and assignments that challenge the student's creativity while perfecting skills. They will demonstrate critical analysis skills through group discussions, verbal and written reviews of ceramic work produced in and outside of class using a shared vocabulary to communicate aesthetic insights.

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

### **Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

### **General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

### **Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)  
Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)  
COMM 1125 – Speech Communication (3 credits)  
ENGL 1110 – College Writing I: Academic Writing (3 credits)  
ENGL 1125 – College Writing II: Writing About Literature (3 credits)  
Ethics Elective (3 credits minimum – ART 4810 recommended)  
FYS 1110 – The First-Year Seminar (1 credit minimum)  
Health and Wellness Elective (2 credits minimum)  
Mathematics Elective (3 credits minimum)  
Mathematics/Natural Science Elective – 2000-level (3 credits minimum)  
Natural Science Laboratory Elective (3 credits minimum)  
Social and Behavioral Sciences – Discipline 1 (3 credits minimum)



Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)  
Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
    or ART 2125 – Figure Drawing II  
ART 2145 – Fundamentals of Ceramics  
ART 2155 – Fundamentals of Glass  
ART 2175 – Fundamentals of Sculpture  
ART 3016 – Special Topics in Art: Mold Making & Casting  
ART 3030 – Special Topics in Art: Metal Fabrication  
ART 3145 – Ceramics II  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4921 – Advanced Ceramics/Senior Seminar I  
ART 4922 – Advanced Ceramics/Senior Seminar II

**Fundamental Electives:**

**Choose one of the following:**

ART 2135 – Fundamentals of Graphic Design  
ART 2160 – Fundamentals of Photography  
ART 2163 – Digital Photography  
ART 2185 – Fundamentals of Painting  
ART 2190 – Fundamentals of Printmaking

**Intermediate/Advanced Electives:**

**Choose six (6) of the following:**

ART 3018 – Special Topics in Art: Figurative Studies  
ART 3021 – Special Topics in Art: Mixed Media  
ART 3022 – Special Topics in Art: Digital 3D Design Rhino  
ART 3023 – Special Topics in Art: Small Metals/Jewelry  
ART 3115 – Digital Projects  
ART 3120 – Book Arts I  
ART 3155 – Intermediate Glass  
ART 3170 – Sculpture II  
ART 3180 – Painting II  
ART 3185 – Printmaking II  
ART 4923 – Advanced Ceramics/Senior Seminar III  
ART 4924 – Advanced Ceramics/Senior Seminar IV

**Free Electives:** Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

**Studio Art: Glass**  
**Bachelor of Fine Arts**  
**Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Glass is a professional degree intended to prepare art students for specialized careers in the field of glass. Students will exhibit an understanding of glass forming processes through projects and assignments that challenge the student's creativity while perfecting skills. They will demonstrate critical analysis skills through group discussions, verbal and written reviews of glass work produced in and outside of class using a shared vocabulary that communicate aesthetics ideas

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

**Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

**General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

**Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)  
Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)  
COMM 1125 – Speech Communication (3 credits)  
ENGL 1110 – College Writing I: Academic Writing (3 credits)  
ENGL 1125 – College Writing II: Writing About Literature (3 credits)  
Ethics Elective (3 credits minimum – ART 4810 recommended)  
FYS 1110 – The First-Year Seminar (1 credit minimum)  
Health and Wellness Elective (2 credits minimum)  
Mathematics Elective (3 credits minimum)  
Mathematics/Natural Science Elective – 2000-level (3 credits minimum)  
Natural Science Laboratory Elective (3 credits minimum)  
Social and Behavioral Sciences – Discipline 1 (3 credits minimum)  
Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)  
Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
    or ART 2125 – Figure Drawing II  
ART 2145 – Fundamentals of Ceramics  
ART 2155 – Fundamentals of Glass  
ART 2175 – Fundamentals of Sculpture  
ART 3016 – Special Topics in Art: Mold Making & Casting  
ART 3030 – Special Topics in Art: Metal Fabrication  
ART 3155 – Intermediate Glass  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4931 – Advanced Glass/Senior Seminar I  
ART 4932 – Advanced Glass/Senior Seminar II

**Fundamental Electives:**

**Choose one of the following courses:**

ART 2160 – Fundamentals of Photography  
ART 2163 – Digital Photography  
ART 2185 – Fundamentals of Painting  
ART 2190 – Fundamental of Printmaking

**Intermediate/Advanced Electives:**

**Choose six (6) of the following courses:**

ART 3018 – Special Topics in Art: Figurative Studies  
ART 3021 – Special Topics in Art: Mixed Media  
ART 3022 – Special Topics in Art: Digital 3D Design Rhino  
ART 3023 – Special Topics in Art: Small Metals/Jewelry

ART 3027 – Special Topics in Art: Figure & Portrait Painting  
ART 3115 – Digital Projects  
ART 3145 – Ceramics II  
ART 3160 – Photography II  
ART 3170 – Sculpture II  
ART 3185 – Printmaking II  
ART 4933 – Advanced Glass/Senior Seminar III  
ART 4934 – Advanced Glass/Senior Seminar IV

**Free Electives:** Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

**Studio Art: Graphic Design**  
**Bachelor of Fine Arts**  
**Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Graphic Design is a professional degree intended to prepare art students for specialized careers in the field of graphic design. Students will demonstrate professional solutions to print and digital media graphic design problems through aesthetically successful graphic design projects that communicate effectively. They will produce a professional print and digital media portfolio of graphic designs for use in seeking employment or further education that present a clear understanding of the student's creative and technical skills relevant to the field of graphic design.

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

**Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

**General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

**Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)  
Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)  
COMM 1125 – Speech Communication (3 credits)  
ENGL 1110 – College Writing I: Academic Writing (3 credits)  
ENGL 1125 – College Writing II: Writing About Literature (3 credits)  
Ethics Elective (3 credits minimum – ART 4810 recommended)  
FYS 1110 – The First-Year Seminar (1 credit minimum)  
Health and Wellness Elective (2 credits minimum)  
Mathematics Elective (3 credits minimum)  
Mathematics/Natural Science Elective – 2000-level (3 credits minimum)  
Natural Science Laboratory Elective (3 credits minimum)  
Social and Behavioral Sciences – Discipline 1 (3 credits minimum)  
Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)  
Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
    or ART 2125 – Figure Drawing II  
ART 2135 – Fundamentals of Graphic Design  
ART 2175 – Fundamentals of Sculpture  
    or ART 2145 – Fundamentals of Ceramics  
ART 3013 – Special Topics in Art: Illustration  
ART 3120 – Book Arts I  
ART 3130 – Typography  
ART 3135 – Graphic Design II  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4911 – Advanced Graphic Design/Senior Seminar I  
ART 4912 – Advanced Graphic Design/Senior Seminar II  
COMM 2160 – Digital Media Production  
    or COMM 3023 – Special Topics: Web Design for Multimedia

**Fundamental Electives:**

**Choose three (3) of the following courses:**

ART 2160 – Fundamentals of Photography  
ART 2163 – Digital Photography  
ART 2180 – Fundamentals of Painting  
ART 2190 – Fundamentals of Printmaking

**Intermediate/Advanced Electives:**

**Complete three (3) of the following courses:**

ART 3022 – Special Topics in Art: Digital 3D Design Rhino  
ART 3115 – Digital Projects

ART 3160 – Photography II  
ART 3180 – Painting II  
ART 3185 – Printmaking II  
ART 4943 – Advanced Graphic Design/Senior Seminar III  
ART 4944 – Advanced Graphic Design/Senior Seminar IV

**Free Electives:** Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

**Studio Art: Painting & Drawing**  
**Bachelor of Fine Arts**  
**Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Painting & Drawing is a professional degree intended to prepare art students for specialized careers in the field of painting and drawing. Students will become fluent in advanced technical aspects, including the use of multiple media and varnishing techniques. They will create a series of paintings and/or drawings that develop a common visual and expressive theme, and be able to discuss these in light of their relevance to historical and contemporary concerns in painting and drawing.

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

**Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

**General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

**Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)  
Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)  
COMM 1125 – Speech Communication (3 credits)  
ENGL 1110 – College Writing I: Academic Writing (3 credits)  
ENGL 1125 – College Writing II: Writing About Literature (3 credits)  
Ethics Elective (3 credits minimum – ART 4810 recommended)  
FYS 1110 – The First-Year Seminar (1 credit minimum)  
Health and Wellness Elective (2 credits minimum)  
Mathematics Elective (3 credits minimum)  
Mathematics/Natural Science Elective – 2000-level (3 credits minimum)  
Natural Science Laboratory Elective (3 credits minimum)  
Social and Behavioral Sciences – Discipline 1 (3 credits minimum)  
Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)

Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
ART 2125 – Figure Drawing II  
ART 2130 – Life Drawing II  
ART 2175 – Fundamentals of Sculpture  
    or ART 2145 – Fundamentals of Ceramics  
ART 2185 – Fundamentals of Painting  
ART 3180 – Painting II  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4961 – Advanced Painting & Drawing/Senior Seminar I  
ART 4962 – Advanced Painting & Drawing/Senior Seminar II

**Painting/Drawing Electives**

**Choose three (3) of the following courses:**

ART 3018 – Special Topics in Art: Figurative Studies  
ART 3021 – Special Topics in Art: Mixed Media  
ART 3024 – Special Topics in Art: Landscape Painting  
ART 3027 – Special Topics in Art: Figure & Portrait Painting

**Fundamental Electives:**

**Choose two (2) of the following courses:**

ART 2135 – Fundamentals of Graphic Design  
ART 2160 – Fundamentals of Photography  
ART 2163 – Digital Photography

**Intermediate/Advanced Electives:**

**Choose four (4) of the following courses:**

ART 3028 – Special Topics in Art: Alternative Processes

ART 3115 – Digital Projects

ART 3120 – Book Arts I

ART 3135 – Graphic Design II

ART 3185 – Printmaking II

ART 4963 – Advanced Painting & Drawing/Senior Seminar III

ART 4964 – Advanced Painting & Drawing/Senior Seminar IV

**Free Electives:** Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

**Studio Art: Photography  
Bachelor of Fine Arts  
Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Photography is a professional degree intended to prepare art students for specialized careers in the field of photography. Students are expected to conceptualize, plan for, and execute long-term photographic projects that possess intellectual integrity, exemplify solid craftsmanship, and relate to their own personal sense of aesthetics. They will produce a professional portfolio of advanced quality work utilizing photographic techniques of their choosing. Oral and written critiques will reinforce their understanding of the vocabulary of photography, relevant art historical examples of photography or other art forms, and an understanding of aesthetic principles.

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

**Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

**General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

**Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)

Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)

COMM 1125 – Speech Communication (3 credits)

ENGL 1110 – College Writing I: Academic Writing (3 credits)

ENGL 1125 – College Writing II: Writing About Literature (3 credits)

Ethics Elective (3 credits minimum – ART 4810 recommended)

FYS 1110 – The First-Year Seminar (1 credit minimum)

Health and Wellness Elective (2 credits minimum)

Mathematics Elective (3 credits minimum)

Mathematics/Natural Science Elective – 2000-level (3 credits minimum)

Natural Science Laboratory Elective (3 credits minimum)

Social and Behavioral Sciences – Discipline 1 (3 credits minimum)

Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)

Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
    or ART 2125 – Figure Drawing II  
ART 2160 – Fundamentals of Photography  
ART 2163 – Digital Photography  
ART 2175 – Fundamentals of Sculpture  
    or ART 2145 – Fundamentals of Ceramics  
ART 3028 – Special Topics in Art: Alternative Processes  
ART 3031 – Special Topics in Art: Photojournalism/Documentary Photography  
ART 3115 – Digital Projects  
ART 3120 – Book Arts I  
ART 3160 – Photography II  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4941 – Advanced Photography/Senior Seminar I  
ART 4942 – Advanced Photography/Senior Seminar II  
COMM 2160 – Digital Media Production  
    or COMM 3023 – Special Topics: Web Design for Multimedia

**Fundamental Electives**

**Complete two (2) of the following:**

ART 2135 – Fundamentals of Graphic Design  
ART 2185 – Fundamentals of Painting  
ART 2190 – Fundamentals of Printmaking

**Intermediate/Advanced Electives:**

**Complete two (2) of the following:**

ART 3013 – Special Topics in Art: Illustration  
ART 3021 – Special Topics in Art: Mixed Media  
ART 3022 – Special Topics in Art: Digital 3D Design Rhino  
ART 3135 – Graphic Design II  
ART 3180 – Painting II  
ART 3185 – Printmaking II  
ART 4943 – Advanced Photography/Senior Seminar III  
ART 4944 – Advanced Photography/Senior Seminar IV

**Free Electives:** Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

**Studio Art: Print Media**  
**Bachelor of Fine Arts**  
**Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Print Media is a professional degree intended to prepare art students for specialized careers in the field of print media. Students will demonstrate clear and effective solutions to printmaking, book arts, and/or digital media projects. They will produce a professional portfolio of work utilizing their chosen set of techniques, and demonstrating an understanding of aesthetics and the history of printmaking, book arts, and digital media. They will prepare work for exhibition, and create a digital version of their portfolio.

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

**Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

**General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

**Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)  
Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)  
COMM 1125 – Speech Communication (3 credits)  
ENGL 1110 – College Writing I: Academic Writing (3 credits)  
ENGL 1125 – College Writing II: Writing About Literature (3 credits)  
Ethics Elective (3 credits minimum – ART 4810 recommended)  
FYS 1110 – The First-Year Seminar (1 credit minimum)  
Health and Wellness Elective (2 credits minimum)  
Mathematics Elective (3 credits minimum)  
Mathematics/Natural Science Elective – 2000-level (3 credits minimum)  
Natural Science Laboratory Elective (3 credits minimum)  
Social and Behavioral Sciences – Discipline 1 (3 credits minimum)  
Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)  
Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
    or 2125 – Figure Drawing II  
ART 2175 – Fundamentals of Sculpture  
    or 2145 – Fundamentals of Ceramics  
ART 2163 – Digital Photography  
    or ART 2160 – Fundamentals of Photography  
ART 2190 – Fundamentals of Printmaking  
ART 3115 – Digital Projects  
ART 3120 – Book Arts I  
ART 3185 – Printmaking II  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4971 – Advanced Print Media/Senior Seminar I  
ART 4972 – Advanced Print Media/Senior Seminar II

**Fundamental Electives:**

**Choose two (2) of the following not taken as curricular requirements above:**

ART 2135 – Fundamentals of Graphic Design  
ART 2160 – Fundamentals of Photography  
ART 2163 – Digital Photography  
ART 2185 – Fundamentals of Painting



**Intermediate/Advanced Electives:****Choose five (5) of the following:**

ART 3013 – Special Topics in Art: Illustration  
ART 3018 – Special Topics in Art: Figurative Studies  
ART 3021 – Special topics in Art: Mixed Media  
ART 3022 – Special Topics in Art: Digital 3D Design Rhino  
ART 3024 – Special Topics in Art: Landscape Painting  
ART 3027 – Special Topics in Art: Figure & Portrait Painting  
ART 3028 – Special Topics in Art: Alternative Processes  
ART 3130 – Typography  
ART 3135 – Graphic Design II  
ART 3160 – Photography II  
ART 3180 – Painting II  
ART 4973 – Advanced Print Media/Senior Seminar III  
ART 4974 – Advanced Print Media/Senior Seminar IV

**Free Electives:** Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

**Studio Art: Sculpture  
Bachelor of Fine Arts  
Curriculum Coordinator: Sally Tosti**

The Bachelor of Fine Arts in Studio Art with a concentration in Sculpture is a professional degree intended to prepare art students for specialized careers in the field of sculpture. Students will use the creative process to produce works reflecting personal expression for public display. They will demonstrate correct usage of tools and techniques as these apply to their individual sculptural direction. Students will gain competence and skill in utilizing sculpture materials, and in critical analysis of the aesthetic values of their work based on techniques, creative expression and historical influences.

Students seeking admission to this program must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts, and have a high school art teacher's recommendation. Transfer students must present a portfolio, be interviewed by a member of the Keystone College Division of Fine Arts and have obtained a 3.00 cumulative grade point average in studio art courses prior to formal admission to the program.

**Graduation Requirements:**

ENGL 0050 – Critical and Analytical Reading: All students must either test out of or successfully complete this course for graduation. The course carries two credits that are included in full-time status and financial aid considerations, but do not count toward the minimum earned credits necessary for graduation. Students who test out of the course receive an exemption that does not carry credits.

All students must successfully complete the General Education and Curriculum requirements listed below with a minimum overall grade point average (GPA) of 2.00 and a 3.00 GPA in studio art courses to graduate from this curriculum. Additional graduation criteria are found beginning on page 44.

**General Education Requirements**

Courses fulfilling the General Education Requirements can be found beginning on page 55 of the 2013-2015 Catalog or on the web at <http://www.keystone.edu/academics/catalog/GenEdRequirements.pdf>.

**Competencies:**

Arts and Humanities Elective – Discipline 1 (3 credits minimum ARHI 1001 recommended)  
Arts and Humanities Elective – 2000-level – Discipline 2 (3 credits minimum)  
COMM 1125 – Speech Communication (3 credits)  
ENGL 1110 – College Writing I: Academic Writing (3 credits)  
ENGL 1125 – College Writing II: Writing About Literature (3 credits)  
Ethics Elective (3 credits minimum – ART 4810 recommended)  
FYS 1110 – The First-Year Seminar (1 credit minimum)  
Health and Wellness Elective (2 credits minimum)  
Mathematics Elective (3 credits minimum)  
Mathematics/Natural Science Elective – 2000-level (3 credits minimum)  
Natural Science Laboratory Elective (3 credits minimum)  
Social and Behavioral Sciences – Discipline 1 (3 credits minimum)  
Social and Behavioral Sciences – 2000-level – Discipline 2 (3 credits minimum)  
Technology Elective (ART 1145 recommended)

**Institutional Perspectives:**

Diversity Perspective Elective  
Environmental Sustainability Perspective Elective  
Global Perspective Elective  
Self-Directed and Independent Learning Perspective Elective  
Service Learning Perspective Elective  
Writing Intensive Perspective Elective

**Curriculum Requirements:**

ARHI 1001 – Art History Survey I  
ARHI 1002 – Art History Survey II  
ARHI 3001 – Modern and Post-Modern Art  
ARHI 3010 – Special Topics in Art History  
    or ART 3020 - Special Topics in Art: Contemporary Aesthetics  
ART 1110 – Color Theory  
ART 1120 – Drawing and Composition I  
ART 1125 – Figure Drawing I  
ART 1130 – Two-Dimensional Design  
ART 1135 – Three-Dimensional Design  
ART 1145 – Electronic Media in the Arts  
ART 2115 – Drawing and Composition II  
    or ART 2125 – Figure Drawing II  
ART 2145 – Fundamentals of Ceramics  
ART 2155 – Fundamentals of Glass  
ART 2175 – Fundamentals of Sculpture  
ART 3016 – Special Topics in Art: Mold Making & Casting  
ART 3030 – Special Topics in Art: Metal Fabrication  
ART 3170 – Sculpture II  
ART 4810 – Professional Practices (Exhibit, Employment, and Ethics)  
ART 4951 – Advanced Sculpture/Senior Seminar I  
ART 4952 – Advanced Sculpture/Senior Seminar II

**Fundamental Electives:****Choose one of the following:**

ART 2135 – Fundamentals of Graphic Design  
ART 2163 – Digital Photography  
ART 2190 – Fundamentals of Printmaking

**Intermediate/Advanced Electives****Choose six (6) of the following:**

ART 3018 – Special Topics in Art: Figurative Studies  
ART 3022 – Special Topics in Art: Digital 3D Design Rhino  
ART 3023 – Special Topics in Art: Small Metals/Jewelry  
ART 3115 – Digital Projects  
ART 3120 – Book Arts I

ART 3145 – Ceramics II  
ART 3155 – Intermediate Glass  
ART 3185 – Printmaking II  
ART 4953 – Advanced Sculpture/Senior Seminar III  
ART 4954 – Advanced Sculpture/Senior Seminar IV

Free Electives: Sufficient free electives must be taken to ensure a minimum of 120 credits earned for graduation.

## Associate Degree Programs Updates

### Liberal Studies

This program has a new description: Liberal Studies is a program that is especially beneficial to, and a perfect fit for, students who enter college unsure of which baccalaureate degree program they want. Liberal Studies is a two-year associate degree program. In Liberal Studies, students have two years to decide what four-year degree program best suits them.

The Liberal Studies program is the perfect platform for transfer into a four-year degree program. In Liberal Studies, students may earn General Education credits and decide on a focus (math, business, psychology, history, and so on). The plan that the student makes with his or her adviser will be to earn concentration credits that will easily transfer into a four-year degree program.

### Pre-Major

•This program is no longer offered. Students who are unsure of what major they would like to pursue are placed into the Liberal Studies program which provides significant opportunities for major exploration.

## Certificate Programs

### Accelerated Certification: Math Education

•Students are now required to take EDUC 4740 - Student Teaching at the Middle Level (7-8) instead of EDUC 4730 - Student Teaching at the Intermediate Level

### Accelerated Certification: Social Studies

•Students are now required to take EDUC 4740 - Student Teaching at the Middle Level (7-8) instead of EDUC 4730 - Student Teaching at the Intermediate Level

## Minors

### Child Psychology

PSYC 1110 - General Psychology  
PSYC 2190 - Child Development I  
PSYC 2195 - Child Development II  
PSYC 2205 - Psychology of Adolescence  
PSYC 3165 - Play, Cognition, and Learning  
PSYC 3180 - Child and Adolescent Psychopathology

### Economics

ECON 2110 - Principles of Economics I  
ECON 2115 - Principles of Economics II

Students must choose four of the following. At least two must be at the 3000-level or higher:

BUSN 3110 - Personal Finance  
ECON 3110 - Money and Banking  
ECON 4110 - Environmental Economics

ECON 4510 - Independent Study in International Economics I  
ECON 4515 - Independent Study in International Economics II  
SRM 2125 - Economics of Sport and Recreation

### Finance

ACCT 1125 - Financial Accounting  
ACCT 2145 - Individual and Business Taxes  
BUSN 3115 - Financial Management  
BUSN 3160 - Investments  
BUSN 4130 - Advanced Financial Management

Students must choose one of the following courses:

BUSN 3110 - Personal Finance  
BUSN 3155 - Project Risk Management  
ECON 3110 - Money and Banking

### Forensic Biology

BIOL 1125 - General Biology I  
BIOL 1135 - Introduction to Forensic Science I  
BIOL 2140 - Introduction to Forensic Science II  
BIOL 3140 - Forensic Anthropology  
MATH 3160 - Statistics for the Sciences  
or CJ 3115 - Criminal Evidence & Court Procedures  
or CJ 3120 - Criminal Investigation  
or CJ 3130 - Homeland Security  
or CJ 3165 - Terrorism  
or CJ 3170 - Criminal Profiling  
or PSYC 3145 - Forensic Psychology

### History

Students must choose three of the following courses:

HIST 1115 - Western Civilization  
HIST 1130 - U.S. History I  
HIST 1135 - U.S. History II  
HIST 2120 - The Making of the Modern World  
BUSN 3155 - Project Risk Management

In addition, students must choose three of the following courses:

HIST 3110 - Civil Rights in America  
HIST 3115 - U.S. History since 1945  
HIST 3120 - History of the Civil War  
HIST 3125 - Women's History in America  
GEOG 3110 - Cultural Geography  
POSC 2130 - International Relations

## Political Science

POSC 1110 - American National Government

Students must take five electives (at least two must be 3000-level or higher) chosen from:  
Any POSC course

HIST 2120 - The Making of the Modern World

LEAD 3115 - Civic Responsibility

SOSC 4710 - Internship in the Social Sciences (minimum 3 credits in the political sector)

## Course Descriptions

**ART 4810 Professional Practices** is 4 hours lecture, discussion and laboratory, 3 credits.

**BUSN 2150 Retail Management** is no longer offered.

**BUSN 2570 Special Topics in Business: Career Preparation:** Students will discuss and demonstrate the necessary skills to successfully needed to obtain an internship. Skills such as resume and cover letter writing, internship research, goal setting, interviewing techniques, and building a professional portfolio. Upon successful completion of this course students will register for BUSN 4710 Field Experience. *1 credit.*

**CJ 3185 Workplace Environments in CJ:** Increase awareness of the variety of jobs performed at various work sites through site visits, class discussion and presentations by guest speakers. Develops a better understanding of the various opportunities available in the field of criminal justice. Transportation to off-site venues provided; class meetings provided. *3 credits.*

**ECON 4110 Environmental Economics:** Examines market failures and their correction through government intervention (command and control), taxation and permit trading; determining the "optimal level of pollution," with analysis of benefits/costs to companies and the citizenry. Prerequisite: ECON 2115. *3 hours lecture and discussion, 3 credits.*

**HIST 1110 The Making of the Modern World** is now **HIST 2120**.

**HIST 3110/POSC 3115 Civil Rights in America:** Examines the history and politics of the black civil rights movement from Reconstruction to the present. HIST 1135, POSC 1110, or POSC 2110 are recommended prior to taking this course. *Spring, 3 hours lecture and discussion, 3 credits.*

**HIST 3115 U.S. History Since 1945** is no longer cross-listed with POSC.

**HIST 3125 Women's History in America:** An intensive readings course designed to advance student knowledge in the history of women in the United States as well as to introduce students to the historiographical debates surrounding American women's history from the colonial era through the twentieth century. HIST 1130 and/or HIST 1135 recommended prior to taking this course. This course is now cross-listed with POSC 3135. *Spring, 3 hours discussion, 3 credits.*

**IT 3130 Business Programming I:** Introduces object oriented programming and creation of the projects using Java. Topics include object-oriented programming, inheritance, logical decisions, arrays and creation of classes with an introduction to data objects. Prerequisites MATH 1125 or similar and IT 1120. *Fall, \$40 fee, 3 hours, discussion, demonstration and hands on assignments, 3 credits.*

**IT 3135 Business Programming II:** Builds upon skills obtained in IT 3130. Topics include object-oriented programming including graphics and animation, saving data and object in files and Advanced GUI topics. Prerequisites: IT 3130. *Spring, \$40 fee, 3 hours, discussion, demonstration and hands on assignments, 3 credits.*

**IT 3145** is now renamed to Human Computer Interaction.

**IT 4240 Business Programming III:** This is an advanced course in using object-oriented programming concepts with C#. Topics include object-oriented programming, class construction, overloading, serialization, inheritance, abstraction, polymorphism among other software component development methods. Demonstrates an approach which can be used as a template and starting off point for other C# applications and uses case study modeling. Prerequisite: IT 3135. *Fall, \$40 fee, 3 hours, discussion, demonstration and hands on assignments, 3 credits.*

**IT 4245 Business Programming IV/Senior Seminar:** Students participate in a semester long project that challenges them to create a fully functional dynamic website/Application. Utilizes skills acquired throughout the Information Technology program. *Spring, \$40 fee, 3 hours, discussion, demonstration and hands on assignments, 3 credits.*

**PBHL 3012 Special Topics in Public Health: HIV-AIDS-A Global Health Practicum in Africa:** Introduces multidisciplinary theories and techniques for assessing and addressing global health issues. Utilizes HIV/AIDS as a program area to illustrate factors that contribute to ill-health in developing countries, including but not limited to culture, social-economic status, and access to health services, food security, environment, human rights and public policy. Prepares students to think-outside-the box and have a much broader perspective when looking at public health challenges. *3 credits, Abroad only, Lab fee: To be determined at time of travel.*

**PBHL 3013 Special Topics in Public Health: Principals and Practice of Infection Control for the Novice:** Introduces multidisciplinary theories and techniques for assessing and addressing infection control issues. Prepares students to work as an infection preventionists in a clinical setting. It precedes a field course that mentors students as interns in infection control settings. Following completion of this course, students will have acquired knowledge and skills necessary to take the Association for Professionals in Infection Control and Epidemiology (APIC) certification upon completion of an internship and work experience. *3 credits*

**PSYC 3180 Child and Adolescent Psychopathology:** An introduction to the major topics, methods of study, treatment concepts and theoretical perspective in the clinical approach to child and adolescent mental disorders. The spectrum of disorders addressed includes conditions specific to childhood and adolescence as well as the broad range of psychopathology that can impact individuals of any age. Specific attention will be given to how certain disorders manifest differently in younger populations.

Spring, 3 hours, discussion, 3 credits.

**PSYC 3185 Applications of Social Psychology:** Provides students with an opportunity to apply theory and research from the field of social psychology to “real life” situations through service to a community agency. A deeper understanding of the critical components of social psychology will be emphasized. Students will provide a minimum of 20 hours of service to an agency of their choosing. This course satisfies the Service Learning Perspective. *Summer, 3 credits*

**SRM 1014 Outdoor Rock Climbing** is now a two credit course.

**SRM 1024 Outdoor Rock Climbing II** is now a two credit course.

## ACADEMIC CALENDAR Traditional, 2014-2015

### Fall Term 2014

Fall classes begin.....Aug. 25  
Inauguration .....Aug. 28  
Labor Day; College closed.....Sept. 1  
Fall Break; no classes.....Oct. 6  
First-half classes end.....Oct. 10  
Midterm examinations.....Oct. 13-17  
Second-half classes begin.....Oct. 13  
Spring advising begins.....Oct. 20  
Thanksgiving break;  
College closed.....Nov. 26-30  
College reopens.....Dec. 1  
Fall classes end.....Dec. 5  
Final Examinations.....Dec. 8-12

### Spring Term 2015

Spring traditional classes begin.....Jan. 19  
President's Day; no classes.....Feb. 16  
First-half classes end.....Mar. 6  
Second-half classes begin.....Mar. 9  
Midterm examinations.....Mar. 9-13  
Spring break.....Mar. 16-20  
College reopens;  
Summer/Fall advising period begins .....Mar. 23  
College closed.....Apr. 6  
All-College Honors Convocation.....Apr. 30  
Spring classes end.....May 1  
Final examinations.....May 4-8  
Commencement.....May 16

## ACADEMIC CALENDAR Weekender, 2014-2015

### Fall Term 2014

Weekender I.....Aug. 22-24  
Weekender II.....Sept. 5-7  
Weekender III.....Sept. 19-21  
Weekender IV.....Oct. 10-12  
Weekender V.....Oct. 24-26  
Weekender VI.....Nov. 14-16  
Finals Weekend.....Dec. 5-7

### Spring Term 2015

Weekender I.....Jan. 23-25  
Weekender II.....Feb. 6-8  
Weekender III.....Feb. 20-22  
Weekender IV.....Mar. 6-8  
Weekender V.....Mar. 27-29  
Weekender VI.....Apr. 17-19  
Finals Weekend.....May 1-3

### Summer Term 2015

Weekender I.....May 29-31  
Weekender II.....June 12-14  
Weekender III.....June 26-28  
Weekender IV.....July 10-12  
Weekender V.....July 24-26  
Weekender VI.....Aug. 7-9  
Finals Weekend.....Aug. 14-16

# NOTES