

Policy for Assigned Seating in Classes

Due to the ongoing COVID-19 pandemic, students in all in-person classes will have assigned seats. Instructors will be provided a seating chart for their assigned classroom. The instructor will indicate on the seating chart the name and ID number of the student assigned to each seat for each class meeting. Students may choose their seat, but once chosen should occupy their assigned seat for the remainder of the semester. Copies of the completed seating charts will be submitted to the Registrar as soon as possible, but no later than Tuesday, September 8, 2020. Seating charts will be used in combination with attendance reporting in the event contact tracing becomes necessary.