



Financial Assistance and Planning Office, Federal School Code: 003280

## 2015-2016 (V5) VERIFICATION – AGGREGATE

Your 2015–2016 Free Application for Federal Student Aid (FAFSA) was selected for Aggregate verification.

Incomplete forms will be returned for completion which will **DELAY** the processing of your financial aid.

### STEP 1 – STUDENT INFORMATION

Last Name	First Name	Soc Sec Number	Student ID
Permanent Address		City/State/Zip	
Home Phone	Cell Phone	Email Address	
<u>Marital Status</u>			
STUDENT:		PARENT(s): [Dependent students only]	
<input type="checkbox"/> I am single	<input type="checkbox"/> I am married/remarried	<input type="checkbox"/> Never married	<input type="checkbox"/> Married/remarried
<input type="checkbox"/> I am separated	<input type="checkbox"/> I am divorced or widowed	<input type="checkbox"/> Divorced or separated	<input type="checkbox"/> Widowed
		<input type="checkbox"/> Unmarried and both parents living together	

### STEP 2 – FAMILY INFORMATION – please check appropriate box and fill in grid below

☐ DEPENDENT STUDENT\*

You MUST include:

- Yourself, your Parent(s) and step-parent(s) even if you do not live with your parents.
- Your parents' dependent children, if your parents will **provide more than half of their support from July 1, 2015 and June 30, 2016 even if they do not live with them.**
- Other people if they now live with your parents, your parents provide **more than half of their support and will continue to do so between July 1, 2015 and June 30, 2016.**
- Identify the people in your parents' household who will be college students between **July 1, 2015 and June 30, 2016.** Do not include the college your parents are attending.

\* A student is considered dependent if he/she **was required** to provide parental data on the FAFSA

☐ INDEPENDENT STUDENT\*\*

You MUST include:

- Yourself and your spouse, if married
- Your dependent children, if you will **provide more than half of their support from July 1, 2015 and June 30, 2016 even if they do not live with you.**
- Other people if they now live with you, you provide **more than half of their support and will continue to do so between July 1, 2015 and June 30, 2016.**
- Identify the people in your household who will be college students between **July 1, 2015 and June 30, 2016.**

\*\*A student is considered independent if he/she **was not required** to provide parental data on the FAFSA

Full Name	Age	Relationship to student	Name of College or University attending (if at least ½ time during 2015-2016)
Erin A. Smith	18	Self	Keystone College
Nancy T. Smith	45	parent	
1		Self	Keystone College
2			
3			
4			
5			

If you need more space, attach a separate page that includes your name and Social Security Number at the top.

Last Name	First Name	Soc Sec Number	Student ID
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### STEP 3 – STUDENT\* TAX TRANSCRIPT & INCOME INFORMATION - Year 2014

Are you or will you be required to file a 2014 Federal Income Tax Return?

- ☐ YES, I used IRS Data Retrieval Tool to transfer financial information
- ☐ YES, I am attaching a Federal Tax Return Transcript from the Internal Revenue Service (NOT a copy of a Federal Tax Return)
- ☐ NO, I certify that I have not filed an IRS 1040 for 2014 and I am not required to file an IRS 1040 for 2014.

Complete the table below and attach copies of ALL W-2's only if you did not file taxes. List all employers even if they did not issue a W-2.

If no income write NONE.

Examples	Name	Employer's Name	Amount Earned	W-2 attached?
	Erin A Smith (student)	Burger King	\$2,365.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	1		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	2		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	3		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	4		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

\*If you are an independent student, you must include spouse's information in STEP 4

### STEP 4 – PARENT or SPOUSE TAX TRANSCRIPT & INCOME INFORMATION – Year 2014

Are you or will you be required to file a 2014 Federal Income Tax Return?

- ☐ YES, I used IRS Data Retrieval Tool to transfer financial information
- ☐ YES, I am attaching a Federal Tax Return Transcript from the Internal Revenue Service (NOT a copy of a Federal Tax Return)
- ☐ NO, I certify that I have not filed an IRS 1040 for 2014 and I am not required to file an IRS 1040 for 2014.

Complete the table below and attach copies of ALL W-2's only if you did not file taxes. List all employers even if they did not issue a W-2. If no income write NONE.

Examples	Name	Employer's Name	Amount Earned	W-2 attached?
	William A Smith (parent)	Donovan Bros	\$57,598.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	2		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	3		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
	4		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

#### Tax Transcript Information/Instructions

- To obtain an IRS tax return transcript, go to <http://www.irs.gov/Individuals/Get-Transcript> or call 1-800-908-9946. Make sure to request the "IRS tax return transcript".
- You can also retrieve your financial information by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. Go to [FAFSA.gov](http://FAFSA.gov), log in to the student's FAFSA record, select "Make FAFSA Corrections", select the Financial Information section and follow the instructions. Once the data has been successfully transferred, sign and resubmit your FAFSA.
- It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.
- If you or your parents have filed an amended IRS tax return you are required to provide an IRS tax return transcript and an IRS tax account transcript.

Last Name

First Name

Soc Sec Number

Student ID

### STEP 5 – SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM OR SNAP (formerly known as food stamps) – YEAR 2013 or 2014

Complete this section if someone in the student's or student's parent's household (listed in Step 2) received benefits from the Supplemental Nutrition Assistance Program or SNAP any time during the 2013 or 2014 years. Documentation of SNAP benefits may be requested.

STUDENT

☐ YES☐ NO

PARENT

☐ YES☐ NO

### STEP 6 – CHILD SUPPORT RECEIVED & PAID – YEAR 2014

Did you or your parent/step-parent **RECEIVE** child support in 2014? ☐ NO ☐ YES -- amount \$ \_\_\_\_\_

Did you or your parent/step-parent **PAY** child support in 2014? ☐ NO ☐ YES – if YES complete chart below

**Documentation of child support payments may be requested. If you need more space, attach a separate page that includes your name and Social Security Number at the top.**

Example	Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and Age of Child for Whom Support Was Paid	Amount of Child Support Paid 2014
	Robert Smith	Nancy Smith	Kenneth Smith 10	\$6,000.00
1				
2				
3				

### STEP 7 – CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. If asked, you will agree to provide information that will verify the accuracy of information provided. The secretary of education has the authority to verify information reported on the FAFSA with the IRS and other agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

(Parent signature required for dependent students)

- \$ WRITE YOUR NAME, SOCIAL SECURITY NUMBER and/or STUDENT ID on each page of this form
- \$ REMEMBER TO ATTACH ANY REQUESTED DOCUMENTATION
- \$ IF THIS FORM IS *INCOMPLETE* IT WILL BE RETURNED AND FINANCIAL AID WILL NOT BE PROCESSED
- \$ The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and/or your parents reported on your FAFSA. The financial aid administrator at your school will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected. Your school may ask for additional information.
- \$ **Please complete this form within 15 DAYS of receipt and return to the Financial Aid Office**

## 2015-2016 (V5) VERIFICATION – AGGREGATE GROUP

Your 2015–2016 Free Application for Federal Student Aid (FAFSA) was selected for Aggregate Verification Group.  
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### IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE

Last Name

First Name

Social Security Number

Student ID

#### EITHER:

- The student must appear **IN PERSON** at Keystone College Financial Aid Office to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, or other state-issued ID, or passport. Keystone College will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at Keystone College authorized to collect the student's ID. In addition, the student must sign, in the presence of Keystone College's financial aid official, the **Statement of Educational Purpose** below.

#### OR:

- If the student is unable to appear in person at the Keystone College Financial Aid Office to verify his or her identity, the student must provide:
  - A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as , but not limited to a driver's license, other state-issued ID, or passport; **AND**
  - The **original** notarized **Statement of Educational Purpose** provided below. **Faxes and scanned copies are NOT acceptable.**

#### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this

Print Student's Name

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for education purposes and to pay the cost of attending Keystone College for 2015-2016.

Student Signature

Date

#### Notary's Certification of Acknowledgement (only needed when student is unable to appear in person at Keystone College)

State of \_\_\_\_\_ City/County of \_\_\_\_\_

on \_\_\_\_\_, before me \_\_\_\_\_

personally appeared, \_\_\_\_\_, and provided me on basis of satisfactory evidence

of identification \_\_\_\_\_.

Type of government-issued photo ID provided to be the above-named person who signed the foregoing instrument

**Witness my hand and official seal** \_\_\_\_\_ Seal

My Commission expires on (date) \_\_\_\_\_

#### For Office Use Only: Attach photocopy of ID after verifying identity.

Document Used \_\_\_\_\_ Document Expiration Date \_\_\_\_\_

Date Received \_\_\_\_\_ Keystone College Official \_\_\_\_\_