

APPLICATION FOR 2012 - 2013 ACADEMIC YEAR

One College Green, PO Box 50, La Plume, PA 18440-0200
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e-mail: admissions@keystone.edu • e-mail: weekender@keystone.edu
Web site: www.keystone.edu



Checklist:

- 1. Complete the application. (Paper or online at www.keystone.edu/admissions/applying)
- 2. Attach check or money order for \$30 payable to Keystone College.
- 3. Package the above with any other supporting materials you need to submit (e.g. essay).
- 4. International Students: You must submit an International Certificate of Finances form.

Then...

- 1. Request your guidance counselor to send official high school transcripts (or GED score) with SAT/ACT scores to the Admissions Office. (If you have not taken SAT/ACT and have already graduated from high school, contact the Admissions Office.)
Keystone's school code is SAT-2351 and ACT-3602.
- 2. Request an academic letter of recommendation from your teacher or guidance counselor to be sent to the Admissions Office. A form for this can be downloaded at www.keystone.edu/admissions.
- 3. Contact the Admissions Office to schedule a one-on-one session with an enrollment advisor.

If You Previously Attended Another College/University:

- 1. Contact Registrar's Office of all previous institutions for official transcripts to be sent to Keystone College, Admissions Office. If you earned fewer than 12 college credits, it is necessary to also submit an official high school transcript.
- 2. Transfer students intending to pursue a bachelor's degree in education with teaching certification and having earned a minimum of 36 credits at their previous institution must submit the official results of passing Praxis I. The Keystone College recipient code for official submission of the Praxis I score reports is RA2343. Please contact the Admissions Office for information on where you can take the Praxis exam.
- 3. If you previously attended Keystone College as a matriculating student, full-time or part-time, you may not need to complete the application. Please contact the Admissions Office to be formally readmitted.

Financial Aid

File the Free Application for Federal Student Aid (FAFSA) as soon after January 1 for Fall enrollment or November 1 for Spring enrollment. The FAFSA can be filed online at www.fafsa.ed.gov. **The Keystone College code for financial aid is 003280.**

Complete the following information. Please print clearly.

I. PERSONAL INFORMATION/DEMOGRAPHICS

| | | | | | | | | | |
|---|--|------------|---|----------------------------|-------|---------------------------|---------------------------------------|----------------------|---------|
| Last Name | | First Name | | Middle Name | | Former Last Name (if any) | | Preferred First Name | |
| Address | | | City | | State | | Zip | County | Country |
| Telephone | | | Cell Phone | | | E-mail | | | |
| Social Security Number | | Gender | | Birth Date: Month/Day/Year | | | Country of Birth | | |
| Country of Citizenship | | | Alien Reg. # (if U.S. permanent resident) | | | | | | |
| Is English Your Primary Language? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | TOEFL date (if taken) _____ | | |
| Are you Hispanic/Latino? <input type="checkbox"/> Yes, Hispanic or Latino (including Spain) <input type="checkbox"/> No | | | | | | | Please describe your background _____ | | |

Regardless of your answer to the prior question, please select one or more of the following ethnicities that best describe you:

- American Indian or Alaska Native (including all Original Peoples of the Americas)
Are you enrolled? Yes No If yes, please enter Tribal Enrollment Number _____
- Asian (including Indian subcontinent and Philippines)
- Race and ethnicity unknown
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or Other Pacific Islander (Original Peoples)
- White (including Middle Eastern)
- Two or more races

V. FINANCIAL AID INFORMATION

Do you plan to apply for Financial Aid? Yes No

Are you or have you ever been a member of the U.S. Armed Forces? Yes No If yes, dates of service _____

Does your employer or your parents' employer(s) offer tuition assistance? Yes No

Will you receive tuition assistance from OVR, WIA & NAFTA (TAA)? Yes No

1. Have you ever been found responsible for a disciplinary violation at any secondary school you have attended, whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal or expulsion from the institution? Yes No

2. Have you ever been convicted of a misdemeanor, felony, or other crime? Yes No

If you answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident and explains the circumstances.

VI. FAMILY INFORMATION

Name of Mother

Name of Father

Name of Guardian (if other than parent)

Address (if different)

Address (if different)

Relationship

City, State, Zip

City, State, Zip

Address (if different)

Telephone Number

Telephone Number

City, State, Zip

Employer

Employer

Telephone Number

Occupation

Occupation

Employer

Occupation

College(s) Attended

Degree

College(s) Attended

Degree

College(s) Attended

Degree

Preferred Parent e-mail _____

Name of Applicant's Spouse (if applicable)

Address (if different)

City, County, State, Zip

Telephone Number

Please list names and ages of your brothers or sisters. If they have attended any post-secondary school, give the names of the institutions attended, degrees and approximate dates of attendance:

Please list any relative or close friend who attends/attended Keystone College:

Name _____ Relationship _____

Name _____ Relationship _____

Who or what most influenced your decision to apply to Keystone College?

Guidance Counselor

Keystone Athletic Coach

Teacher

High School Athletic Coach

Internet

Alumnus/Alumna

College Guide Book

Advertising (where) _____

Keystone College Representative (who) _____

What other college(s) are you applying to? _____

VII. ESSAY

Please attach a typed document separately. Essay should be at least 250 words.

Essay Topic:

Tell us about the most significant accomplishment in your life or provide us a copy of a graded academic paper from your senior year.

VIII. INTENDED MAJOR *(You must select one of the following intended areas of study)*

Business & Technology

Accounting BS
Business AS BS
Business - Online Only BS
Information Technology AAS BS
Organizational Leadership BS

Communication Arts and Humanities

Communications AA BA
Liberal Studies AA

Education

Early Childhood Education AS BS
Special Education Certification
Middle Level Education-Language Arts BS
Middle Level Education-Social Studies BS
Teaching: Child and Society BS
Teaching: Math Education BS
Teaching: Social Studies Education BS

Environmental Sciences

Environmental Resource Management BS
Petroleum & Alternative Energy Concentration
Environmental Studies AA
Forest/Resource Management AA
Landscape Architecture AA, 2+3

Fine Arts

Fine Arts AFA
Teaching: Art Education BS
Visual Arts BA

Health Sciences

Medical Technology Emphasis AS
Nursing/Cytotechnology Emphasis AS
Occupational Therapy/
Respiratory Care Emphasis AS, 2+2, 2+3
Radiotherapy/Medical Imaging/Cardiac
Perfusion Emphasis AS

Management

Culinary Arts AAS
Sport and Recreation Management BS

Natural Sciences

Biology BS
Pre-Chiropractic 3+3
Pre-Medicine
Pre-Pharmacy 2+3 or 2+4
Pre-Physical Therapy 4+3
Pre-Physician Assistant
Pre-Veterinary
Environmental Biology BS
Forensic Biology BS
Wildlife Biology AS BS

Social and Behavioral Sciences

Criminal Justice AS BS
Pre-Law Advising Track
Psychology BS
Social Sciences BS

Undeclared (Pre-Major)

I'm interested in Army ROTC I'm interested in Air Force ROTC

AA (Associate in Arts); AS (Associate in Science); AAS (Associate in Applied Science); BA (Bachelor of Arts); BS (Bachelor of Science)

Thank you for taking the first step in pursuing an educational experience with Keystone College.

A NON-REFUNDABLE \$30 FEE MUST ACCOMPANY THIS APPLICATION. MAKE CHECK OR MONEY ORDER PAYABLE TO KEYSTONE COLLEGE. ALSO, PLEASE SUBMIT AN OFFICIAL COPY OF YOUR HIGH SCHOOL TRANSCRIPTS, SAT OR ACT TEST SCORES, AND TRANSCRIPTS FROM ANY OR ALL COLLEGES AND UNIVERSITIES ATTENDED. YOUR APPLICATION WILL NOT BE PROCESSED UNTIL ALL DOCUMENTS HAVE BEEN RECEIVED.

I understand that all Keystone literature is intended for informational purposes, is subject to change and therefore does not constitute a contract between the College and its students.

I authorize Keystone College to publish for public relations purposes any photographs in which I may appear.

I hereby apply for admission to Keystone College and agree to abide by its regulations. I certify that the information given on this form is complete and accurate.

I understand that I may be subject to disciplinary action, including admission revocation or expulsion, should the information I have certified be false.

Signature of Applicant

Date

Signature of Parent or Guardian (if applicant under 18 years)

Date