

END OF THE SEMESTER REPORT

CLUB NAME: _____

CLUB ADVISOR: _____

E-MAIL ADDRESS: _____

PHONE NUMBER: _____

CLUB PRESIDENT: _____

E-MAIL ADDRESS: _____

PHONE NUMBER: _____

Below is a list of items that must be included in the Organization/Club's End of the Semester Report in order for the club to maintain active status as a club at Keystone College. Please return to the Student Activities Office.

- CURRENT OFFICERS' NAMES AND CONTACT INFORMATION
- OFFICERS' NAMES AND CONTACT INFORMATION FOR UPCOMING SEMESTER
- ACTIVITIES/PROGRAMS (Include date and evaluation)
- MEETINGS HELD
- ACCOMPLISHMENTS
- CHALLENGES
- GOALS FOR UPCOMING SEMESTER
- BUDGET REPORT FROM THE BUSINESS OFFICE
- MEMBERSHIP LIST